

Business Studies in Action: Preliminary Course, 2005, Stephen John Chapman, Mohan Dhall, Natalie Devenish, 0731403126, 9780731403127, John Wiley & Sons Australia, Limited, 2005

The second edition of Business Studies in Action Preliminary Course along with the third edition of Business Studies in Action HSC Course have been thoroughly revised and updated to meet the requirements of the Stage 6 Business Studies syllabus for New South Wales. The Business in Action series provides students with contemporary, engaging and accessible texts covering all compulsory topic areas. An awareness of the learning needs of students is the basis of the writing and construction of these texts. Student friendly language is used throughout, and concepts are consistently explained in straightforward terms. Business theory and practice is linked through the extensive use of Snapshots, each accompanied by a set of questions. Revision exercises at regular stages check and extend student understanding in line with outcomes. Features A level of language that is accessible to all students Introductory 'business at work' stories at the start of each topic to stimulate students' awareness of the issues being covered by the topic area A concept map at the start of each topic, detailing the areas of study A text that closely follows the syllabus Simple, straightforward explanations of complex concepts that are reinforced by numerous up-to-date statistics and easy-to-read diagrams Biz Words - definitions of the bolded words in the text, highlighted in the margin for easy reference Biz Facts - interesting and topical snippets of supplementary information to engage students Snapshots - profiles of businesses and individuals, and the contemporary business issues they face Full-colour diagrams, illustrations and photographs to capture interest while illustrating and clarifying concepts and ideas Revision exercises that reinforce the business studies concepts and extension exercises for students of higher ability A comprehensive glossary that defines the most important business terms Sample assessment tasks for each topic, comprising multiple-choice, short-response and extended-response questions.

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